



STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

"Inspiring Excellence. Striving for Greatness."

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

STRADFORD PREP BOARD MEETING AGENDA

Date	Thursday, April 30, 2020
Time	6:30pm – 8:30pm
Location	Zoom Meeting/Google Hangout Meeting
Phone Conference Information	N/A
Video Conference Link	Join Hangouts Meet - meet.google.com/ycd-kgwe-vxh

STRADFORD PREP MISSION - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

STRADFORD PREP'S VISION - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

→ **Call to Order**

→ **Board of Trustees Expected to Attend**

1. Keith Howard
2. Brandi Womack
3. Logan Hasson
4. Shyah Dickerson
5. Tunde Lawson

→ **Board of Trustees absent with prior notice**

1. None

→ **Others expected to attend the meeting**

1. Dominique Nute
2. Liz Sundback

→ **Approval of the Agenda**

→ **Welcome and Public Comment - Invite the community to speak**

→ **School Leader Report**

1. Welcome back - wellness check in
2. Charter Revisions
3. COVID - 19 and Impact on SPC

- 4. Portal Uploads
- 5. Current state of Schools in NYC
- **Governance Committee**
 - 1. Board Training Update
- **Facilities Committee**
 - 1. Space update from CSD 11
- **Academic Excellence/Accountability Committee**
 - 1. No Report
- **Finance Committee**
 - 1. Raza
 - 2. Walton Grant Spending plan update
 - 3. CSP update
- **Fundraising Committee**
 - 1. No Report
- **Unfinished Business**
 - 1. Board Training Calendar
- **Accepting Reports & Motions to Accept Reports**
- **New Business**
 - 1. Learning Plan for Remote Learning
- **Comments/Announcements**
 - 1. Board meeting for May
 - 2. Community Event ideas – please submit to info@stradfordprep.org
- **Adjournment**
 - 1. Motion to adjourn the meeting
 - 2. Remarks - Next Meeting Date and Location
- **Executive Session**



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STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS MEETING MINUTES

THURSDAY, APRIL 30, 2020 @ 6:30PM

A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Thursday, April 30, 2020. The meeting was called to order at 6:30pm. Roll call was taken at 6:30pm. All trustees presented stated their name and stated that they were present.

→ Call to Order

- The meeting was called to order at 6:30pm by the Board Chair, Mr. Keith Howard.

→ Trustees Present in Person

- Roll call was taken. The following members were present at the meeting:
 - Keith Howard
 - Brandi Womack
 - Logan Hasson
 - Tunde Lawson

→ Trustees Absent with prior notice

- Shyah Dickerson

→ Others in Attendance:

- Dominique Nute

(4) of the (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting. There were three members of the public that were also in attendance.

→ Approval of the Agenda

- ◆ The agenda was presented and approved by the Board of Trustees for Stradford Prep.
- ◆ The motion was made to approve the agenda for Thursday, April 30, 2020. The motion was seconded and the agenda was approved by the board.

→ Welcome and Public Comment - Invite the community to speak

- ◆ There was no public comment made at this meeting.

→ Approval of Previous Meeting Minutes

- ◆ The minutes from the previous meeting were presented. BOT read over minutes
- ◆ A motion was made to approve the minutes from last month's meeting by the Board of Trustees for Stradford Prep.
- ◆ The motion was made to approve the minutes from last month's meeting for Wednesday, March 18, 2020. The motion was seconded and the minutes were approved by the board. Logan will sign them and update them to the site.

→ School Leader Report

- ◆ NYSED Check in - Ms. Nute discussed the check in with the state. She said she felt it went really well.
- ◆ Some key takeaways from the meeting were: The 425 paged Charter revision has officially been filed as well as uploaded to the portal. All board members have received a copy. It covers the relationship with Brick as

well as the board function, the curriculum and additional budget modifications. We also submitted the official request for CSD change with a long term lease.

- ◆ Ms. Nute also stated that Charter schools have no firm plan in place for online learning scenarios. They are making plans as they go along. DOE direction has not been clear and Charter Schools do not strictly adhere to the DOE protocols. This pandemic will create some cutbacks such as: an approximate 5% per pupil cost reduction, rental assistance cuts, etc. We will plan as more information is released to modify our current model to fit the new normal of how school is conducted.
- ◆ Ms. Nute also stated that Stradford is still working for a Fall 2021 opening. Stephanie did a great job and worked very hard on the revisions.
- ◆ Lastly, The State has lifted restrictions on the CSP funding. Invoices and bills within a 30 day window will avoid the use of the bridge loan.

→ **Governance Committee**

- ◆ Bios for Prospective Members - Per our last meeting, Mr. Howard was supposed to reach out to the prospective board members that we discussed for them to submit bios for the board to review. He was also supposed to circulate them to the board once he received them. Due to the COVID -19 outbreak, that did not happen. Mr. Howard stated he would use this next week or so to gather this information and submit them to the board for a discussion during the May meeting.
- ◆ Board Training - Mr. Howard stated that the board training that was scheduled for March with Paul O'Neill was rescheduled to June and will be done virtual due to the COVID-19 situation. He stated he would get back to us with details.
- ◆ Mr. Howard also requested that all the forms, documents and minutes be uploaded to the portal for the State to review. He said now that it is open, we have to make sure we have documents up for review.

→ **Facilities Committee**

- ◆ Space update - Mr. Hasson and Mr. Howard stated that the Esplanade lease is still being negotiated. Brick will provide the security deposit for the long term space. A swing space will still be needed because partial construction at the Esplanade is not possible. The spending plan is allocating \$25,000 for the security deposit at the swing space in CSD 11. We discussed this information with NYSED on our last call as well.

→ **Academic Excellence/Accountability Committee**

- ◆ There was no report this month from the Academic Excellence.

→ **Finance Committee**

- ◆ Ms. Nute has been working on revising the spending plan for the budget submission to NYS. The repayment of the Raza loan was incorporated in that plan.
- ◆ Part of the CSP spending plan is our payment to Brick. Ms. Nute is in communication with Brick about this process. Due soon is \$156,000.00 to Brick. She indicated that after a brief drop off in communication due to the pandemic as well as Mr. Lee being sick, things have gone back to consistent communication.
- ◆ Mr. Lawson asked how Brick is focusing on maintaining and upholding their existing schools during this time? Ms. Nute stated that she would discuss this with Mr. Lee and get back to the board on this.
- ◆ Mr. Lawson followed up with he wants to make sure SPC remains a priority and also inquired about the \$156,000.00 being spread out over time as opposed to a lump sum. Ms. Nute stated that the spending would need to occur before the 30th of June.
- ◆ Ms. Nute also indicated that CSBM sent over the updated spending plan for CSP and that she would like to spend time with the committee going over the plan before we submit it to the board. There is a June 30th deadline for spending for the CSP. The Walton Grant spending plan and other add-on's are also being revised by CSBM based on Ms. Nute's last check in meeting.

→ **Fundraising Committee**

- ◆ There was no report this month from the Fundraising Committee.

→ **Unfinished Business**

- ◆ Mr. Howard stated that he would work with Paul to create an updated schedule and get back to the board regarding the training and for the rest of the fiscal year as well as planning year 3.

→ **Accepting Reports & Motions to Accept Reports**

- ◆ There was a motion to accept the committee reports for the month of April. made by Mr. Hasson. The motion was seconded by Mr. Lawson and approved by the majority vote of the board.

→ **New Business**

- ◆ Learning Plan for Remote Learning - Mr. Howard asked Ms. Womack about the new reality of how schools will proceed in the Fall. She indicated that she was unsure of how things will go. Although Charter Schools follow some of the framework of the DOE - they do deviate from it at times and do their own thing.
- ◆ She mentioned schools starting in the summer was not something Ms. Womack was familiar with to date.
- ◆ Ms. Nute had indicated that she was privy to certain DOE discussions that mentioned returning to schools in July and then taking a brief break in August - nothing has been confirmed.
- ◆ Mr. Howard asked about how recruitment will take place during the pandemic for charter schools?
- ◆ Ms. Womack said that her school was doing online interactions, virtual tours, zoom meetings, social media, live phone calls, postcards and having resources delivered to families.
- ◆ Mr. Howard said in the next few weeks he'd like to see something tangible tied to what Brick will be doing to assist SPC while in their own struggles.
- ◆ The big question is how will learning happen in the Fall and when will the schools open? Will the distance learning sustain itself? Will brick and mortar buildings be needed?
- ◆ Ms. Nute stated that NYSED check in calls will be important as it relates to identifying best practices that are currently out there that charters are using.

→ **Comments/Announcements**

- ◆ Mr. Howard thanked everyone for attending the meeting.
- ◆ Community Event ideas – please submit to info@stradfordprep.org

→ **Adjournment**

- ◆ Motion to adjourn the meeting was made at 7:36pm. The motion was seconded by Mr. Hasson and passed by the board. The meeting was adjourned at 7:36pm
- ◆ Remarks - none today!

→ **Executive Sessions**

*Respectfully submitted,
Logan Hasson*

*I, **Logan Hasson** the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Thursday, April 30, 2020.*