



# STRADFORD PREPARATORY

## CHARTER SCHOOL FOR BOYS

*"Inspiring Excellence. Striving for Greatness."*

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

### STRADFORD PREP BOARD MEETING AGENDA

<b>Date</b>	Wednesday, August 21, 2019
<b>Time</b>	6:30pm – 8:30pm
<b>Location</b>	Columbia University - Teachers College - 152 West 120th New York, NY 10027
<b>Phone Conference Information</b>	802-392-3632 PIN: 454 225 143#
<b>Video Conference Link</b>	<a href="https://meet.google.com/qqw-eqmf-jif">meet.google.com/qqw-eqmf-jif</a>

**STRADFORD PREP MISSION** - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

**STRADFORD PREP'S VISION** - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

→ **Call to Order**

→ **Board of Trustees Expected to Attend**

1. Keith Howard
2. Brandi Womack
3. Logan Hasson
4. Shyah Dickerson
5. Ari Burrows

→ **Board of Trustees absent with prior notice**

→ **Others expected for Attendance**

1. Dominique Nute
2. Liz Sundback
3. Tunde Lawson
4. Colette Rodgers
5. Maya Howard

→ **Approval of the Agenda**

→ **Welcome and Public Comment - Invite the community to speak**

→ **Approval of Previous Meeting Minutes**

→ **School Leader Report**

1. Official Letter to the Board

2. CSD Revision
3. Planning Year Submission
4. Project Plan
5. NYSED Uploads Monthly Update and Due Dates
6. Communication with the Board and Community Members

→ **Governance Committee**

1. Letter to File for School Leader
2. CAP Plan & Project Plan submitted
  - Bricks Partnership
3. Adding New Board Members – Update

→ **Facilities Committee**

1. Reboot/Refocus – Bricks Plan

→ **Academic Excellence/Accountability Committee**

1. No Report

→ **Finance Committee**

1. Raza Loan and CSP
2. Walton Grant

→ **Fundraising Committee**

1. No Report

→ **Unfinished Business**

1. Bricks (CMO) MOU approval

→ **Accepting Reports & Motions to Accept Reports**

→ **New Business**

1. No Business

→ **Comments/Announcements**

1. Board Secretary
2. Community Event ideas – please submit to [info@stradfordprep.org](mailto:info@stradfordprep.org)

→ **Adjournment**

1. Motion to adjourn the meeting
2. Remarks - Next Meeting Date and Location

→ **Executive Sessions**



# STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

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## STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS MEETING MINUTES

### WEDNESDAY, AUGUST 21, 2019 @ 6:30PM

*A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Wednesday AUGUST 21, 2019 at Columbia University - Teachers College - 152 West 120th New York, NY 10027. The meeting was called to order at 6:30PM.*

#### → Call to Order

1. The meeting was called to order at 6:30pm. Board Chair took role call.

#### → Board of Trustees in attendance

1. Keith Howard
2. Brandi Womack
3. Logan Hasson

#### → Board of Trustees that were absent

1. Shyah Dickerson
2. Ari Burrows

#### → Others in attendance

1. Dominique Nute
2. Liz Sundback
3. Maya Howard

(3) of the (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting. There were four members of the public that were also in attendance.

#### → Approval of the Agenda

1. The agenda was presented and approved by the Board of Trustees for Stradford Prep.
2. The motion was made to approve the agenda for Wednesday, August 21, 2019. The motion was seconded and the agenda was approved by the board.

#### → Welcome and Public Comment - Invite the community to speak

1. There was no public comment made at this meeting.

#### → Approval of Previous Meeting Minutes

1. Minutes from the July meeting were read aloud and reviewed by the board.
3. The motion was made to approve the minutes from July. The motion was seconded and the minutes were approved by the board.

## → **School Leader Report**

1. Official Letter to the Board – Ms. Nute read a letter to the board to discuss what happen last year and what her plan is to move forward. She wanted the board to know that she is committed to getting our school open and wants to move forward with the direction of what is best for the school.
2. CSD Revision
  - CSD changes were submitted to NYSED. We are awaiting their decision regarding the CSD change to 11.
3. Planning Year Submission
  - A request for our second planning year was submitted. NYSED has approved the planning year request and has accepted the plan that was submitted.
4. Project Plan
  - Plan has been updated to reflect what we are doing for Planning year two.
5. NYSED Uploads Monthly Update and Due Dates
  - We are currently locked out of the portal. We are awaiting confirmation on when the portal will be unlocked.
6. Communication with the Board and Community members.
  - We will move back to monthly newsletters to streamline communication.

## → **Governance Committee**

1. Letter to File for School Leader
  - Mr. Howard discussed the letter that he added to the file of the school leader based on the school not opening for Fall 2019.
2. CAP Plan & Project Plan submitted
  - Bricks Partnership – we will resubmit our CAP to NYSED in September. We are working with our legal team to revise and submit a draft of the CAP that has the language that is needed to officially partner with BRICKS. We will have a special meeting for the board before we submit the final draft to NYSED.
3. Adding New Board Members
  - Tunde’s fingerprints have been obtained and his BOT packet is ready for submission.
  - We are going to reconstitute the board and add several new members. Ms. Colleen Williams is a young lady from CSD 11 that has had over 25 plus years in education and would like to come on board to assist us in our efforts to get SPC open for Fall 2020.

## → **Facilities Committee**

1. Reboot/Refocus
  - We will have a facilities meeting in September to discuss our plan moving forward. Please be on the look out for invite for the scheduled meeting if you would like to join the call.

## → **Academic Excellence/Accountability Committee**

1. There was no report this month from the Academic Committee.

## → **Finance Committee**

1. Raza Loan and CSP
  - \$350.00 of the RAZA loan was disbursed. We are still awaiting information from NYSED around the disbursement of funds from CSP.
  - We have submitted all work products to NYSED regarding the work completed by the leadership team.
2. Walton Grant

- We were awarded the Walton Grant. Information regarding the grant will be discussed at the next meeting.

→ **Fundraising Committee**

1. There was no report this month from the Fundraising Committee.

→ **Unfinished Business**

1. As the BOT for SPC, we reviewed Bricks (CMO) MOU that will be submitted to the state.
2. Ms. Nute went over the budget changes that would be needed in order to cover the service cost of BRICKS. The suggested changes that are need to make the budget work are the following:
  - Afterschool stipend – cut the cost down
  - Eliminate a teaching position if needed
  - Service contract with CSBM – cut down on the services we used; use CSBM for grant management.
3. We stated that we would schedule a call with CSBM and Bricks to identify other ways in which we could make room for the service fee in our budget.
4. We will also speak to BRICKS regarding the service fee change – bringing the fee down from 10% to 8%.

→ **Accepting Reports & Motions to Accept Reports**

1. There was a motion to accept the reports submitted by each committee for the month of August. The motion was seconded and approved by the board.

→ **New Business**

1. There was no new business to discuss for the month of August.

→ **Comments/Announcements**

1. Mr. Howard thanked everyone for attending the meeting.
2. Mr. Howard reminded everyone that all CAP related documents will be submitted by COB on Sept. 6, 2019.

→ **Adjournment**

1. Motion to adjourn the meeting was made at 8:30pm. The motion was seconded by Mr. Hasson and passed by the board. The meeting was adjourned at 8:30pm
2. Remarks - Next meeting date is Sept.5, 2019 at CU – 6:30pm

→ **Executive Session**

*Respectfully submitted,*

**Logan Hasson**

*I, **Logan Hasson** the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Wednesday, August 21, 2019.*