



STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

"Inspiring Excellence. Striving for Greatness."

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

STRADFORD PREP BOARD MEETING AGENDA

Date	Monday, December 9, 2019
Time	6:30pm – 8:30pm
Location	Columbia University - Teachers College - 152 West 120th New York, NY 10027
Phone Conference Information	262-607-9096 PIN: 582 700 917 #
Video Conference Link	Join Hangouts Meet - meet.google.com/ycd-kgwe-vxh

STRADFORD PREP MISSION - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

STRADFORD PREP'S VISION - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

→ **Call to Order**

→ **Board of Trustees Expected to Attend**

1. Keith Howard
2. Brandi Womack
3. Logan Hasson
4. Shyah Dickerson
5. Tunde Lawson

→ **Board of Trustees absent with prior notice**

1. None

→ **Others expected to attend the meeting**

1. Dominique Nute
2. Liz Sundback
3. Maya Howard

→ **Approval of the Agenda**

→ **Welcome and Public Comment - Invite the community to speak**

→ **School Leader Report**

1. Brick Update
2. Additional Planning Year

- 3. Revisions for Charter
- **Governance Committee**
 - 1. No Report
- **Facilities Committee**
 - 1. Space update from CSD 11
- **Academic Excellence/Accountability Committee**
 - 1. No Report
- **Finance Committee**
 - 1. Deposit for Space
 - 2. Additional Funding for Space
- **Fundraising Committee**
 - 1. No Report
- **Unfinished Business**
 - 1. Student Recruitment
 - 2. Staff Recruitment
- **Accepting Reports & Motions to Accept Reports**
- **New Business**
 - 1. Additional Planning Year
- **Comments/Announcements**
 - 1. Board meeting for January
 - 2. Community Event ideas – please submit to info@stradfordprep.org
- **Adjournment**
 - 1. Motion to adjourn the meeting
 - 2. Remarks - Next Meeting Date and Location
- **Executive Sessions**



STRADFORD PREPARATORY

CHARTER SCHOOL FOR BOYS

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STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

MEETING MINUTES

MONDAY, DECEMBER 9, 2019 @ 6:30PM

A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Monday, December 9, 2019 at Columbia University - Teachers College –

152 West 120th New York, NY 10027. The meeting was called to order at 6:30pm.

Roll call was taken at 6:30pm. All trustees presented stated their name and stated that they were present.

→ **Call to Order**

- The meeting was called to order at 6:30pm by the Board Chair, Mr. Keith Howard.

→ **Trustees Present in Person**

- Roll call was taken. The following members were present at the meeting:
 - Keith Howard
 - Brandi Womack
 - Logan Hasson
 - Shyah Dickerson
 - Tunde Lawson

→ **Trustees Absent with prior notice**

- N/A

→ **Others in Attendance:**

- Dominique Nute
- Liz Sundback

(5) of the (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting. There were three members of the public that were also in attendance.

→ **Approval of the Agenda**

- The agenda was presented and approved by the Board of Trustees for Stradford Prep.
- The motion was made to approve the agenda for Monday, December 9, 2019. The motion was seconded and the agenda was approved by the board.

→ **Welcome and Public Comment - Invite the community to speak**

- There was no public comment made at this meeting.

→ **Approval of Previous Meeting Minutes**

- The minutes from the previous meeting were presented. BOT read over minutes
- A motion was made to approve the minutes from last month's meeting by the Board of Trustees for Stradford Prep.
- The motion was made to approve the minutes from last month's meeting for Wednesday, November 20, 2019. The motion was seconded and the minutes were approved by the board. Logan will sign them and update them to the site.

→ School Leader Report

- Update from Brick Meeting - Ms. Nute informed the board that she spoke with Brick – the issue moving forward is the 3rd planning year –it was never considered because the state never mentioned it . Brick wants SPC to take a 3rd planning year so that we could all meet to get on the same page.
- Mr. Howard mentioned that the board was not aware or did not have any idea that a planning year was being considered.
- Ms. Nute spoke to Ms. Womack about the idea and informed the board that this could be something we could consider if that will allow us to build a stronger relationship with Brick.
- Ms. Nute also spoke to Vicky Smith from NYSED and Stephanie regarding the additional planning year.
- One issue that came up was can recruitment be done in 5 months - Ms. Womack stated that it could be done in 5 months with the right team in place, however, recruitment wouldn't be the only factor in determining if we needed to take an additional year for planning.
- Ms. Nute informed the board that Vicky stated that if the school was to take a 3rd planning year, we would need to submit that information in our revision.
- Ms. Nute informed the board that Brick is overall ready to assist with this project in terms of facilities budget and recruitment. Brick would like to make sure that everything is in place before the school opens.
- During the call with Ms. Nute - Brick discussed facilities and how they would like us to go about securing the space if we took the 3rd planning year.
- Ms. Nute also stated that Brick stated they had a conversation with the NYSED in regards to opening.
- Ms. Nute stated to the board on the next call the goals are to: gather an understanding of what the financial aspects could look like in terms of support from Brick and the support the additional planning year for space.
- Mrs. Howard also wanted to discuss the following: NYSED questions around the planning year and space options if we extend the opening of the year.

→ Governance Committee

- There was no report this month from the Governance Committee.

→ Facilities Committee

- Mr. Howard discussed the option of the 3rd planning year as it relates to losing the current temporary space option. The space would need to be decided on and funded in July and therefore, the third planning year will result in us losing that space. We have to make sure we have the space issued worked out before deciding on a 3rd planning year.

→ Academic Excellence/Accountability Committee

- There was no report this month from the Academic Excellence.

→ Finance Committee

- During our committee meeting, Ms. Nute stated that the following was discussed
 - Payment for services roll over to the third planning year - is the contract for Brick 18 months or 12 months? We have not budgeted for additional funding beyond what was outlined in the invoice that Brick provided.
 - During the check in call with Brick, there were discussions around potential donors to the school and how we can effectively use those people to help with space and security deposit.
 - Ms. Womack stated that any agreement we decided on with Brick that we make sure the language is written out correctly before it is circulated. She also discussed that we take time to write up the conditions of accepting a 3rd planning year.
 - During New Business we will motion for taking a 3rd planning year based on additional discussion.

→ Fundraising Committee

- There was no report this month from the Fundraising Committee.

→ Unfinished Business

- Staff Recruitment - Ms. Nute and Ms. Womack discussed the hiring of a DOO. Ms. Nute stated that the school still needed additional candidates for this position.

- In terms of DOO and training, Ms. Womack stated that this could support the idea of taking an additional year for planning.
- Student Recruitment - Mr. Howard stated that he would assist in sending out the save the dates in December for an open house in January.
- Ms. Nute also made the suggestion that additional members of the board may also want to attend community board meetings for Districts both 9 and 11 to begin interacting with the members of the community beyond the outreach we have already done.
- Mr. Howard also discussed his connections to church youth groups and the use and Trinity Baptist Mr. Johnny Goff. Mr. Howard stated he would reach out to him.
- Ms. Nute discussed the plan to recruit from the following - Daycare centers, community groups, churches and community based organizations. She stated that Youth and education committees within the district will have good parent mailing lists.
- One of our contacts in CSD 11, Jeremey Warneke, a District Manager, will be someone we will contact by next week.
- Ms. Nute asked the board for additional contacts for student recruitment efforts. The board provided the following:
 - Greater Faith Temple – White Plains – contact Michelle White Haynes
 - Vanguard mailing services again.
 - MTA bus stops
 - Daily News Charter School Supplement but in print and online
 - Social Media ads – Instagram, Twitter & Facebook
 - NY Post
 - ChalkBeat
 - Bronx Times – Carol Blyth
 - Train Stations
 - Store
 - Local fairs – for Charter Schools
 - Colleges for Staff Recruitment – ie Mercy College
 - Main Resource for Education – Mmajor@BronxBP.NYC.Gov – ask to meet with her to discuss our plans and seek advice around both staff and student recruitment.
 - Bronx Father’s Initiative
 - Borough President’s New Letters
 - Bronx House Community Organization (like a YMCA)
 - Bronx Chapters of Greek Life
 - Mosques
 - Set up a table at the Mall
 - Hospitals – Einstein & Montefiore

→ **Accepting Reports & Motions to Accept Reports**

- There was a motion to accept the committee reports made by the School Leader, the Finance Committee, and the Facilities Committee. The motion was seconded and approved by the board.

→ **New Business**

- During our committee discussion, Ms. Womack stated that we should vote on a 3rd planning year if we can create additional agreements of support with Brick.
- Mr. Hasson made the motion for a 3rd planning year. The motion was made that Stradford Prep should enter a 3rd planning year with the support of Brick Educational Network with the conditions of acceptance or further conversation around securing additional funding for space and support with BOT training. Mr. Lawson, seconded the motion. The motion was seconded and approved by the board.

→ **Comments/Announcements**

- Mr. Howard thanked everyone for attending the special meeting.
- Community Event ideas – please submit to info@stradfordprep.org

→ **Adjournment**

- Motion to adjourn the meeting was made at 8:04pm. The motion was seconded by Mr. Hasson and passed by the board. The meeting was adjourned at 8:04pm
- Remarks - Next meeting date will be sent out after the Brick meeting.

→ [Executive Sessions](#)

Respectfully submitted,
Logan Hasson

*I, **Logan Hasson** the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Monday, December 9, 2019.*