



STRADFORD PREPARATORY

CHARTER SCHOOL FOR BOYS

Inspiring Excellence. Striving for Greatness.

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

STRADFORD PREP BOARD MEETING AGENDA

Date	Wednesday, February 27th, 2019 @ 6:30PM
Time	6:30pm – 8:30pm
Location	Columbia University - Teachers College - 152 West 120th New York, NY 10027
Zoom Link	https://zoom.us/j/284563857 - Meeting ID Number: 991837974

STRADFORD PREP MISSION - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

STRADFORD PREP'S VISION - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

- **Call to Order**
- **Board of Trustees Present and Expected to Attend**
 1. Keith Howard
 2. Brandi Womack
 3. Logan Hasson
 4. Shyah Dickerson
 5. Ari Burrows
- **Board of Trustees absent with prior notice**
- **Others in Attendance**
 1. Dominique Nute
 2. Ify Anako
 3. Liz Sundback
 4. Tunde Lawson
 5. Colette Rodgers
 6. Glenton Davis
- **Approval of the Agenda**

- **Welcome and Public Comment - Invite the community to speak**
- **Approval of Previous Meeting Minutes**
- **Professional Development Sessions/Series Board Training**
 1. *"The Why Sessions":*
 - Creating a mission and vision statement for the board
 - How much do members know about Stradford prep and the role each individual member plays in the success of the team?
 - Financial Literacy 101: Board Members and Accountability for School leadership Team
 - Fundraising 101: Why we need money and how to effectively raise it without putting a burden on team members
 - BOT feedback Session
- **Unfinished Business**

⇒ Raza Fund Development Loan information

⇒ Fundraising Plan

New Business

⇒ No new business

Comments/Announcements

⇒ Social Media and Network Posting - Staff Recruitment

⇒ Website Feedback (5/1)

⇒ Board Secretary

Adjournment

⇒ Motion to adjourn the meeting

⇒ Remarks - Next Meeting Date and Location

Executive Session



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STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS MEETING MINUTES

WEDNESDAY, FEB. 27, 2019 @ 6:30PM

A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Sunday, Feb. 27, 2019 at Columbia University - Teachers College - 152 West 120th New York, NY 10027. The meeting was called to order at 6:30PM.

Roll call was taken at 6:30pm. All trustees presented stated their name and stated that they were present.

Trustees Present in Person:

- ⇒ Keith Howard
- ⇒ Brandi Womack
- ⇒ Logan Hasson
- ⇒ Shyah Dickerson

Trustees Absent with prior notice:

- ⇒ Ari Burrows

Others in Attendance:

- ⇒ Dominique Nute - School Leader
- ⇒ Ify Anako - Director of School Affairs
- ⇒ Elisabeth Sundback – Community Member
- ⇒ Maya Howard - Community Member
- ⇒ Tunde Lawson - Community Member
- ⇒ Colette Rodgers - Community Member

Four (4) of the Five (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

Approval of the Agenda

- ⇒ Meeting was called to order and the agenda was approved at 6:45pm.

Welcome and Public Comment - Invite the community to speak

Approval of Previous Meeting Minutes

- Meeting minutes were read aloud by Board Chair. The board reviewed details from last months meeting
- There were no corrections needed to the minutes.
- Ms. Womack made a motion to accept the minutes from last month (Jan. 2019) meeting.
- Mr. Howard asked for any discussion or comments. There was no discussion or comments.
- Mr. Hasson seconded the motion.

- The motion was passed with four members of the board voting to accept the minutes from previous month.

Professional Development Sessions/Series Board Training

⇒ *“The Why Sessions”:*

- Creating a mission and vision statement for the board
 - We review Mission of Statement of Stradford Prep to Board Members
 - We discussed accountability and the role in which the board plays in the growth of SPC
 - We went over the Roles and Responsibility of the Leadership Team vs. BOT
 - Mr. Howard discussed the importance of Board Culture (**Brotherhood-- BLASE**) and how vital it will be for the successful launch of the school
 - Ms. Nute discussed the State of Stradford Prep (SOS) – where are we and what do we have left to get through. She went over the checklist from the Main Tracker.
- How much do members know about Stradford prep and the role each individual member plays in the success of the team?
 - Mr. Howard and Ms. Nute reviewed committee and gave an overview of what the roles and responsibilities were of each committee.
 - The discussion allowed for the board to understand what part these committees played in the overall governance of the school.
 - Each member of the planning team completed a committee questionnaire to select committees that would be voted on at next months meeting.
- Financial Literacy 101: Board Members and Accountability for School leadership Team
 - Mr. Howard stated that board members are the fiduciaries who steer the organization towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as by making sure the nonprofit has adequate resources to advance its mission.
 - Through this discussion, the board identified areas in which we would need support as we move into year 1 as it relates to funding.
 - Members of the board also wanted clarity and professional development around revenue streams and processes to obtain funding.
- Fundraising 101: Why we need money and how to effectively raise it without putting a burden on team members
 - The board discussed the \$50,000 fundraising goal plan.
 - Mr. Dickerson and Ms. Anako provided an overview of the plan – benchmark dates, resources to use, goals/metrics throughout the time frame, and the overall vision and purpose for the fundraising plan for the school
 - Next steps – create a fundraising toolkit – letter, video, outreach list, etc and present at the next board meeting next month.
- BOT feedback Session – discussed the formal way in which we would assess board meeting productivity and the submission of action items. Created a rubric and feedback forms.

⇒ By the end of this session, we were able to...

- Understand the “WHY” of Stradford Prep
- Feel a sense of ownership of the success of the board
- Understand how the “work” will come to life
- Understand the responsibilities of board members
- Authentically engage and value the input and insights of each other as a board
- Feel a real sense of camaraderie with fellow board members

Unfinished Business

- ⇒ Raza Fund Development Loan information – We furthered our discussion around the loan and the terms of the loan.
 - Ms. Nute presented the terms of the loan and discussed the process and funding in which we would use to pay the loan back.
 - We discussed the \$2,000.00 deposit needed in order to complete the loan application.
 - Mr. Howard stated that he would cover the cost of the loan under writing process if the school can reimburse him.
 - As a team we discussed that would be possible.
 - A motion was made by Mr. Hasson to accept the terms and agreement of the loan of paying \$2,000.00 for the under writing fee that would be paid for by Mr. Howard and reimbursed once the school has funding. The motion was seconded by Ms. Womack. There was no discussion. The motion was passed with majority vote (all members present voted yes).

NEW BUSINESS

- ⇒ There was no new business.

COMMENTS AND ANNOUNCEMENTS

- ⇒ All board members and affiliates must follow SPC on all forms of Social Media.
- ⇒ Ms. Anako is looking for additional feedback on the website. She is working with Devon and is willing to make changes but must be done by 5/1/19.
- ⇒ Ms. Nute agreed that a secretary is needed to streamline, organize and share SPC meeting minutes, correspondence and progress.

ADJOURNMENT

- ➔ Motion to adjourn the meeting – A motion was made at 8:30pm to adjourn the meeting by Mr. Hasson. Mr. Howard asked for discussion and/or comments. No comment of discussion. Ms. Womack seconded the motion. The board voted by majority to adjourn the meeting at 8:30pm.
- ➔ Remarks - Next Meeting Date and Location were made.

Executive Session

Respectfully submitted,

Logan Hasson

I, Logan Hasson the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Wednesday, Feb. 27, 2019.