



# STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

*"Inspiring Excellence. Striving for Greatness."*

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

## STRADFORD PREP BOARD MEETING AGENDA

<b>Date</b>	Wednesday, March 18, 2020
<b>Time</b>	6:30pm – 8:30pm
<b>Location</b>	Columbia University - Teachers College - 152 West 120th New York, NY 10027
<b>Phone Conference Information</b>	262-607-9096 PIN: 582 700 917 #
<b>Video Conference Link</b>	<a href="https://meet.google.com/ycd-kgwe-vxh">Join Hangouts Meet - meet.google.com/ycd-kgwe-vxh</a>

**STRADFORD PREP MISSION** - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

**STRADFORD PREP'S VISION** - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

→ **Call to Order**

→ **Board of Trustees Expected to Attend**

1. Keith Howard
2. Brandi Womack
3. Logan Hasson
4. Shyah Dickerson
5. Tunde Lawson

→ **Board of Trustees absent with prior notice**

1. None

→ **Others expected to attend the meeting**

1. Dominique Nute
2. Liz Sundback

→ **Approval of the Agenda**

→ **Welcome and Public Comment - Invite the community to speak**

→ **School Leader Report**

1. NYSED Update

→ **Governance Committee**

1. Bios for Prospective Members
  2. Board Training
- **Facilities Committee**
1. Space update from CSD 11
- **Academic Excellence/Accountability Committee**
1. No Report
- **Finance Committee**
1. Raza
  2. Walton Grant Spending plan update
- **Fundraising Committee**
1. No Report
- **Unfinished Business**
1. Board Training Calendar
- **Accepting Reports & Motions to Accept Reports**
- **New Business**
1. Fundraising plan
- **Comments/Announcements**
1. Board meeting for April
  2. Community Event ideas – please submit to [info@stradfordprep.org](mailto:info@stradfordprep.org)
- **Adjournment**
1. Motion to adjourn the meeting
  2. Remarks - Next Meeting Date and Location
- **Executive Session**



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## STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS MEETING MINUTES

### WEDNESDAY, MARCH 18, 2020 @ 6:30PM

*A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Wednesday, March 18, 2020 at Columbia University - Teachers College - 152 West 120th New York, NY 10027. The meeting was called to order at 6:30pm. Roll call was taken at 6:30pm. All trustees presented stated their name and stated that they were present.*

#### → Call to Order

- The meeting was called to order at 6:30pm by the Board Chair, Mr. Keith Howard.

#### → Trustees Present in Person

- Roll call was taken. The following members were present at the meeting:
  - Keith Howard
  - Brandi Womack
  - Logan Hasson
  - Tunde Lawson

#### → Trustees Absent with prior notice

- Shyah Dickerson

#### → Others in Attendance:

- Dominique Nute

(4) of the (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting. There were three members of the public that were also in attendance.

#### → Approval of the Agenda

- The agenda was presented and approved by the Board of Trustees for Stradford Prep.
- The motion was made to approve the agenda for Wednesday, March 18, 2020. The motion was seconded and the agenda was approved by the board.

#### → Welcome and Public Comment - Invite the community to speak

- There was no public comment made at this meeting.

#### → Approval of Previous Meeting Minutes

- The minutes from the previous meeting were presented. BOT read over minutes
- A motion was made to approve the minutes from last month's meeting by the Board of Trustees for Stradford Prep.
- The motion was made to approve the minutes from last month's meeting for Wednesday, Feb. 19, 2020. The motion was seconded and the minutes were approved by the board. Logan will sign them and update them to the site.

#### → School Leader Report

- NYSED Check in - Ms. Nute and Stephanie were able to check in with the state. The revisions are almost done. We are planning to submit by the end of March, beginning of April. There are several additional documents that were needed from Brick as well as SPC before we could submit. We are working on creating the action

plan/plan of action for the planning year. We will submit the final draft to the board for review before we submit.

- Ms. Nute was also able to discuss with Stephanie to understand and gain clarity on what type of support Brick will be able to provide SPC as it relates to securing a space now that we have lost out on our temp. space since we are taking a third planning year. She stated from her experience that Mr. Lee and members of Brick will do their part and assist to secure that space that is needed.
- Portal Uploads - Ms. Nute checked in with the state in regards to figuring out how to access the site. Ms. Smith stated that they would get back to her as soon as the site was ready.

#### → **Governance Committee**

- Bios for Prospective Members - Mr. Howard will reach out to the prospective board members that we discussed for them to submit bios for the board to review. He will also circulate them to the board once he receives them.
- Board Training - Mr. Howard confirmed with Paul that our first training session will take place on March 21, 2020. Please plan for a 4 hour day with Paul and the Board.

#### → **Facilities Committee**

- Mr. Howard met with Maureen about the new temp. space for the planning year and the first two years of the school. We recently lost our temp. space (OSL) due to us taking an additional planning year.
- For the new spaces that he will see this month, he stated that he would send an email about the locations, complete the space walk through with the broker and School Leader. He will take video, send term sheets and meet with the facilities committee prior to the next BOT meeting.
- Ms. Nute also explained that we should try and circle back to Cardinal Hayes as an option now in the event we cannot find temp. space in the district.
- Mr. Howard also stated that per a call with Lisa, Mr. Lee and Ms. Nute – Brick has funds to help compensate for a planning year lease since we lost out on the temp. space we were ready to move on.

#### → **Academic Excellence/Accountability Committee**

- There was no report this month from the Academic Excellence.

#### → **Finance Committee**

- Raza - Mr. Lawson stated that we met as a team and will submit payment by the end of April to close out the loan.
- Walton Grant Spending plan update - CSBM and Ms. Nute created the spending plan for Walton. The budget was discussed during the committee meeting. There will be amendments to the budget made based on the amount we will need for a security deposit for space.
- The monthly check in meeting - we reviewed bill.com and quick book review. Access was given to Mr. Howard and will be given to Mr. Lawson.

#### → **Fundraising Committee**

- There was no report this month from the Fundraising Committee.

#### → **Unfinished Business**

- Board Training Calendar - Ms. Nute made the suggestion that we need to create the calendar for the board training session. She also suggested that we build some of the training sessions into our monthly board meeting time.
- Mr. Howard stated that he would work with Paul to create that schedule and get back to the board with an update on the meetings for the rest of the fiscal year.

#### → **Accepting Reports & Motions to Accept Reports**

- There was a motion to accept the committee reports for the month of March. made by Ms. Womack. The motion was seconded by Mr. Hasson and approved by the majority vote of the board.

#### → **New Business**

- Fundraising plan - Ms. Nute discussed the current draft of the fundraising plan. She stated that we would need to meet with Donors soon from Brick and that we would need to update our plan and make sure it matches

the vision and plan that we have for raising money. We also need to establish the committee and meet to revise the plan of action.

- Mr. Lee stated that he would like to assist and set us up with several Donors and friends of Brick.

→ **Comments/Announcements**

- Mr. Howard thanked everyone for attending the meeting.
- Board training is scheduled for March 21, 2020.
- Community Event ideas – please submit to [info@stradfordprep.org](mailto:info@stradfordprep.org)

→ **Adjournment**

- Motion to adjourn the meeting was made at 7:45pm. The motion was seconded by Mr. Hasson and passed by the board. The meeting was adjourned at 7:45pm
- Remarks - none today!

→ **Executive Sessions**

*Respectfully submitted,*

***Logan Hasson***

*I, **Logan Hasson** the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Wednesday, March 18, 2020.*