



STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS

"Inspiring Excellence. Striving for Greatness."

Brotherhood | Excellence | Self-Efficacy | Adaptability | Leadership

STRADFORD PREP BOARD MEETING AGENDA

Date	Wednesday, November 20, 2019
Time	6:30pm – 8:30pm
Location	Columbia University - Teachers College - 152 West 120th New York, NY 10027
Phone Conference Information	262-607-9096 PIN: 582 700 917 #
Video Conference Link	Join Hangouts Meet - meet.google.com/ycd-kgwe-vxh

STRADFORD PREP MISSION - United by our Core Values of Brotherhood, Excellence, Self-Efficacy, Adaptability, & Leadership, our school will provide young men of all backgrounds and experiences with a robust academic, character, and social education in a nurturing environment. We will inspire our young men and guide them along the path that leads to independence and greatness.

STRADFORD PREP'S VISION - Our school will provide the highest quality educational experience from boyhood to young adulthood to fuel the academic, cultural and character growth of each student, helping each realize his highest potential.

→ **Call to Order**

→ **Board of Trustees Expected to Attend**

1. Keith Howard
2. Brandi Womack
3. Logan Hasson
4. Shyah Dickerson
5. Tunde Lawson

→ **Board of Trustees absent with prior notice**

1. None

→ **Others expected to attend the meeting**

1. Dominique Nute
2. Liz Sundback
3. Maya Howard

→ **Approval of the Agenda**

→ **Welcome and Public Comment - Invite the community to speak**

→ **School Leader Report**

1. Deliverables under the agreement with Brick
2. Meeting with Bricks Update

→ **Governance Committee**

1. New member nomination process review

→ **Facilities Committee**

1. Space update from CSD 11

→ **Academic Excellence/Accountability Committee**

1. No Report

→ **Finance Committee**

1. Walton Grant
2. RAZA
3. CSBM

→ **Fundraising Committee**

1. No Report

→ **Unfinished Business**

1. Student Recruitment

→ **Accepting Reports & Motions to Accept Reports**

→ **New Business**

1. Community Partnership in CSD 11 with Books B4 Ball (Wizkids)

→ **Comments/Announcements**

1. Board meeting for December
2. Community Event ideas – please submit to info@stradfordprep.org

→ **Adjournment**

1. Motion to adjourn the meeting
2. Remarks - Next Meeting Date and Location

→ **Executive Sessions**



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STRADFORD PREPARATORY CHARTER SCHOOL FOR BOYS MEETING MINUTES

WEDNESDAY, NOVEMBER 20, 2019 @ 6:30PM

A regularly scheduled meeting of the Board of Trustees (the "Board") of Stradford Preparatory Charter School for Boys (the "School") was held on Wednesday, November 20, 2019 at Columbia University - Teachers College – 152 West 120th New York, NY 10027. The meeting was called to order at 6:32pm.

Roll call was taken at 6:32pm. All trustees presented stated their name and stated that they were present.

→ Call to Order

- The meeting was called to order at 6:32pm by the Board Chair, Mr. Keith Howard.

→ Trustees Present in Person

- Roll call was taken. The following members were present at the meeting:
 - Keith Howard
 - Brandi Womack
 - Logan Hasson
 - Shyah Dickerson
 - Tunde Lawson

→ Trustees Absent with prior notice

- N/A

→ Others in Attendance:

- Dominique Nute
- Liz Sundback
- Maya Howard

(5) of the (5) trustees were in attendance in person/present throughout the meeting, which constituted a quorum for the transaction of business at the meeting. There were three members of the public that were also in attendance.

→ Approval of the Agenda

- The agenda was presented and approved by the Board of Trustees for Stradford Prep.
- The motion was made to approve the agenda for Wednesday, November 20, 2019. The motion was seconded and the agenda was approved by the board.

→ Welcome and Public Comment - Invite the community to speak

- There was no public comment made at this meeting

→ Approval of Previous Meeting Minutes

- The minutes from the previous meeting were presented. BOT read over minutes
- A motion was made to approve the minutes from last month's meeting by the Board of Trustees for Stradford Prep.
- The motion was made to approve the minutes from last month's meeting for Wednesday, October 23, 2019. The motion was seconded and the minutes were approved by the board. Logan will sign them and update them to the site.

→ School Leader Report

- Ms. Nute discussed the outline of her scheduled upcoming meeting with Brick. The meeting will take place Friday of this week at 4:30pm.
- During the meeting the plan is to discuss the following: next steps for SPC, Relay Principal Prep Program, Portal Uploads, Student and Staff recruitment and a weekly check in plan.
- Ms. Nute will report back to the BOT for SPC on the meeting outcomes and plan of action with Brick.
- Ms. Nute also wanted to focus on the deliverables under the agreement with Brick. Brick expressed concern about the turn around time to get deliverables submitted in a timely manner during this time since they were in the process of hiring someone. They suggested that we consider a third planning year.
- Mr. Howard expressed his concerns with the idea of the 3rd planning year. Mr. Howard wanted us to be super aggressive with a heavy emphasis on student recruitment – with hardcore evidence of this being taken care of, he felt that there would be no reason for 3rd planning year.
- Ms. Nute stated she would speak with Bricks about this concern as well.

→ Governance Committee

- Mr. Howard wanted to begin the discussion on onboarding new members to the board. Since members of our board were not approved due to residency issues.
- Mr. Howard suggested that we consider Ms. Colleen Williams as a replacement. She is a School Leader in CSD 11 and has been in the district for over 20 plus years.
- He stated that he met with her and is interested in joining the team.
- He will send her bio and resume out and have her complete the nomination process.
- Members of the board said that it would be a great opportunity to have someone from CSD 11 on the board.

→ Facilities Committee

- Mr. Howard and Mr. Hasson provided the board with an update on CSD 11 space for OSL short term lease.
- Mr. Howard stated that our legal rep, Lisa was in the process of making some modifications to the lease - the lease for the space can be signed once she sends it back over to us.
- Mr. Howard will update everyone on the status of this by the end of the month.

→ Academic Excellence/Accountability Committee

- There was no report this month from the Academic Excellence.

→ Finance Committee

- Ms. Nute stated that the Walton grant final documents would be signed by Dominique by Friday.
- There was also an update on CSP - SPC funds are unfrozen and ready for release - \$200,000.00 was able to be recovered with the grant. Ms. Nute stated that everything for the CSP is reimbursable.
- Ms. Nute will follow up with Tunde so that he is aware of how the grant works and what we have left to spend during their monthly committee meeting.
- RAZA - Ms. Nute will follow up with CSBM as it relates to statements and pay back agreement and report back to the board.
- CSBM - Ms. Nute updated the board about the monthly check in call with CSBM - stated that she wanted to make sure Tunde and Keith were on the same page and could attend some of the monthly meetings with CSBM.

→ Fundraising Committee

- There was no report this month from the Fundraising Committee.

→ Unfinished Business

- Student Recruitment - Mr. Howard provided an update on the outreach efforts he conducted.
- Mr. Howard stated that he reached out to a Bishop within CSD 11 to help with recruitment among the churches. He wanted Ms. Nute to provide him with a list of Churches in CSD 11. He will send clergy to the schools to introduce SPC.
- Ms. Nute stated that she would provide the list and asked that we set up a follow up meeting to identify some additional ways that the Bishop could assist us with outreach in the area.
- Street Team - Ms. Nute also followed up with the Street team and one of our community partners - Wizkids, Books B4 Basketball - a local nonprofit.

- Ms. Nute set up a meeting with Clarence Mugsy Leggett and Mr. Howard for Friday, November 22, 2019. During the meeting we will discuss the use of the street team and how the organization can assist us with relationship building in CSD 11.
 - Mr. Howard suggested that this take place after the Cardinal Hayes meeting for space.
 - Mr. Howard also wanted all the recruitment materials sent to him so that we could update Address and dates for application.
 - Mr. Howard wanted the postcard mailer re-done. Ms. Nute stated she would get that part done and would get Mr. Howard all the print work and postcards by November 22, 2019.
 - A school address is needed to begin student and staff recruitment. Mr. Howard suggested we hang a banner at the school in SPC's name for our short term space. Ms. Nute said she would look into this.
- **Accepting Reports & Motions to Accept Reports**
- There was a motion to accept the committee reports made by the School Leader, the Finance Committee, the Facilities Committee, and the Governance Committee. The motion was seconded and approved by the board.
- **New Business**
- Ms. Nute discussed the partnership with Wizkids, Books B4 Basketball - a local non-profit org. from Community School District- CSD 11. She stated that we set up monthly check-ins with the organization and update everyone on their efforts to transition into CSD 11.
- **Comments/Announcements**
- Mr. Howard stated that our next board Board meeting may have to be postponed but that it will be formally announced after the meeting with Brick. The Board meeting must be posted on the website once we decide.
 - Mr. Howard thanked everyone for attending the special meeting.
 - Community Event ideas – please submit to info@stradfordprep.org
- **Adjournment**
- Motion to adjourn the meeting was made at 8:30pm. The motion was seconded by Mr. Hasson and passed by the board. The meeting was adjourned at 8:30pm
 - Remarks - Next meeting date will be sent out after the Brick meeting.
- **Executive Sessions**

Respectfully submitted,
Logan Hasson

*I, **Logan Hasson** the duly qualified interim acting Secretary of Stradford Preparatory Charter School for Boys, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on Wednesday, November 20, 2019.*